

Minutes of IQAC - ACH Meeting

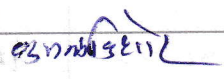
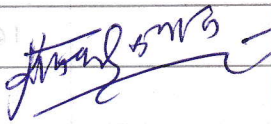
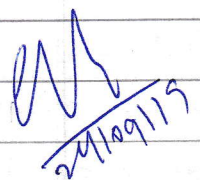
Date - 24/09/2019

AS per the notice of IQAC - ACH dated on 18/09/2019, a meeting was held on 24th Sept. 2019 at 11:00 am in IQAC office. The following agenda was discussed in the meeting.

* Agenda -

1. To Read and confirm the minutes of last meeting.
2. Academic plannings for 2019-2020.
3. Approval for certificate courses.
4. To constitute the committee for Academic Audit of the department 2018-2019.
5. To set up Language Lab.
6. Any other Business with the permission of the chairman.

* Members Present for the Meeting -

Sr. No.	Name	Designation	Signature
01.	Hon. Shri. Kamalkishorji Kabra. President, A.E.S. Hingoli	Management Member	
02.	Hon. Shri. Ramchandrajji Kayal Secretary, A.E.S. Hingoli	Management Member	
03.	Prin. Dr. B.D. Washmore	Chairman	 24/09/19

Sr. No.	Name	Designation	Signature
04.	Dr. S.L. Patki	Co-ordinator	<u>Shri</u>
05	Shri. Kailashchandra Kabra	Member	<u>Kabra</u>
06	Shri. Sumeet Chaudhari	Member	—
07	Dr. P. D. Achole	Member	<u>Achole</u>
08	Dr. M.M.V. Baig	Member	—
09	Shri. Kishorkumar Soni	Member	—
10	Dr. V. B. Aghar	Member	<u>Bmm</u>
11	Dr. A. S. Bhatt	Member	<u>Bhatt</u>
12	Dr. R. R. PimpalPalle	Member	<u>PimpalPalle</u>
13	Dr. A.V. Pawde	Member	<u>Pawde</u>
14	Dr. B.B. Lakshette	Member	—
15	Ku. J.R. Shankpale	Member	<u>Shankpale</u>
16	Dr. S.S. Nagarkar	Member	<u>Nagarkar</u>
17	Shri. V. S. Kawane	Member	<u>Kawane</u>
18	Shri. D. S. Dube	Member	—

* Proceedings of the Meeting -

The following discussions were conducted in the meeting -

01. Business - 01 - To Read and confirm the minutes of the last meeting.

Dr. S. L. Patki reads out the minutes of the last meeting held on 15/12/2018. Regarding the compliance issues of the last meeting he informed that -

(A) AQAR 2017-2018 has been forwarded to NAAC office Bangalore on 26th Dec. 2018

(B) Regarding the promotion of research activity, he informed that total 82 research papers were published in the academic year 2018-2019.

(C) Regarding the feedback analysis, he stated that feedback of academic year 2018-2019 is collected and the feedback committee has submitted its analysis to the principal.

Hon. Shri. Kamal Kishorji Kabra inquired about the certificate courses to be introduced in the academic year 2018-2019. Dr. S. L. Patki informed that four certificate courses has started in the first semester of academic year 2018-19 and another four certificate courses will commence in second semester.

Dr. P. D. Achole states the poor attendance of students in the class and suggested the institute has to plan something to increase the attendance. Dr. B. D. Waghmare informed that we have already

started student mentoring system and through this mechanism, each faculty has to take efforts

to increase the attendance, Hon. Shri. Kamal - Kishorji Kabra suggested to Plan regarding Biometric attendance of students and he also stressed to conduct Parent meeting and he himself will present for the same. Hon. Shri. Ramchandrajji Kayal states that parents should know regarding their childrens attendance.

Shri. Kailashchandra Kabra suggested Parents meet of first year students should be conducted after diwali vacation.

Dr. V.B. Aghav informed that currently students are good in number as internal tests are taking place and also suggested to conduct students guidance program in the beginning of the academic year.

Dr. P.D. Achole informed that mostly mobile numbers given in admission forms are not correct. Dr. A.S. Bhatt suggested to conduct Parents meet in Nov. end or in the beginning of December as semester exams would have finished. With this discussion, it was finalized to conduct the parents meet in the beginning of second semester.

Shri. Kailashchandra Kabra informed that proposals of Msc zoology and DTL has to resubmit again as we have not got the permission in the last year.

Dr. P.D. Achole states the poor attendance of Business - Approval for certificate courses

Dr. S.L. Patil informed the Head of the departments of English, History, Botany and

Department of Mathematics has submitted the proposals of certificate courses to be start in first semester of academic year 2018-2019. The course titles are as follows -

English - certificate course in Basic English
History - of caves and Temples in Marathwada,
Botany - Gardening.

Mathematics - Competitive Examination
Mathematics.

prin. Dr. B.D. Waghmare and shri. Kailashchandra Kabra informed that minimum expenditure should be occurred for conducting these courses as we are not charging any fees from students. All these courses are approved by IQAC members after conducting minor discussion.

03. Business - 03 - Academic Plannings for 2019 - 2020

DR. S.L. PATKI proposed academic plannings for academic year 2019-2020. Along with the proposed planning IQAC members suggested following plans to be add

(A) Dr. P.D. Achole - Introduction of slow and Advance Learners.

(B) Dr. V.B. Aghav - certificate or Value added courses.

(C) Dr. R.R. Pimpalalle - Parents meet

(D) Dr. S.S. Nagarkar - organization of National level conference.

04. Business - 04 - To constitute the committee to evaluate the Academic Report of the Department 2018-2019

Dr. S.L. Patki informed the Academic Reports of the departments 2018-2019 have been collected and now committee of IQAC members has to be constitute to make its evaluation.

Dr. B.D. Waghmare suggested following names of IQAC members -

- (A) Dr. V.B. Aghav - co-ordinator
- (B) Dr. P.D. Achole - Member IA
- (C) Dr. A.S. Bhatt - Member M

All the IQAC members unanimously consents for the same.

05. Business - 05 - To set up Language Lab

Dr. S.L. Patki informed that we have got a recommendation in II cycle of NAAC regarding the establishment of Language Laboratory.

Shri. Kailashchandra Kabra inquired regarding is it required for English language or all the languages. Dr. S.L. Patki informed the software regarding all the languages can be installed and it can be usefull for all the three language.

Shri. Kailashchandra Kabra suggested to form a committee of Head of departments of languages and invite a proposal of Language lab through this committee.

06. Business - 07 - Any other Business with the Permission of the chairman

shri. V. S. Kawane suggested to make compartment in the office and account section. ~~for~~

Dr. P. D. Achole requested to give invigilation schedule either in morning or in afternoon session to all IQAC teacher members as we can conduct the meeting for reading NAAC Manual.

Dr. S. L. Patki adds that we are not able to conduct the meeting due to different examination schedule.

Dr. B. D. Waghmare assured that he will inform to examination department regarding that.

Dr. S. L. Patki informed that we had put up the notice regarding seed for research. 14 Faculty members have submitted their three research papers. Hon. shri. Kamalkishorji Kabra assured that as per the notice we will give them.

Dr. S. S. Nagarkar informed that examination results are not available in the office. previously all updated results were available in the office. shri. V. S. Kawane informed that results are not updated due to lack of computer operators.

Dr. S. S. Nagarkar proposed the Vote of thanks and declared with the permission of the chairman, the meeting as successfully ended.

S.L.P.

Dr. S. L. Patki
IQAC - co-ordinator
Adarsh college
Hingoli

Dr. B. D. Waghmare
IQAC chairman &
Principal, Adarsh college
Hingoli.